

## CURRICULUM VITAE

### PERSONAL DETAILS

**Name:** Jorge Humberto  
**Surname:** Caza Cariapuma

### PROFILE

Highly motivated Junior Web Developer with experience in building and maintaining websites. Proficient in HTML, CSS, JavaScript, SQL and REACT. Seeking to join a dynamic team where I can enhance my skillset in web technologies to develop and implement solutions to meet business needs

### Able to work as a team or as an individual

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### IT SKILLS

- React, GitHub, PHP, Bootstrap
  - MySQL, SQL language, JQuery.
  - HTML, CSS, JavaScript, Visual Studio
  - Adobe Photoshop, Adobe Dreamweaver
  - Microsoft Publisher, Excel, Access
  - I have a wide range of IT skills such as networking, vast knowledge of active directory, internet configuration, TCP/IP, DHCP, DNS
  - Dealing with Networking issues( log on, connectivity, name resolution and networking printer issues)
  - Northgate Housing Management System
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### QUALIFICATIONS

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| <b>2014 – 2015</b> | <b>CompTIA A+ and MCSA (Microsoft Certified Solutions Associate) at 360 GSP IT Training, London</b>          |
| <b>2008–2013</b>   | Bachelor of Science in Information and Communications Technology – Queen Mary University of London           |
| <b>2007–2008</b>   | Access to Higher Education course - Lambeth College<br>Access to Computing, Business Systems and Accounting. |
| <b>2006–2007</b>   | ESOL Entry 3 – Skills for life - Southwark College   |

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### CAREER HISTORY

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|-------------------------|---|--|
| <b>March 2024</b>       | <b>Junior Web Developer</b>   | <b>Freelance</b>   |
|                         | <ul style="list-style-type: none"><li>• Implementing UX design using react native</li><li>• Using Jira to manage the project</li><li>• Working as a part of a team to develop an App</li><li>• Using GitHub to manage the app development</li></ul>   |  |
| <b>2021-March 2024</b>  | <b>Web Developer</b><br><a href="https://www.wermo.org.uk/">https://www.wermo.org.uk/</a>   | <b>LEMB / WERMO (part time)</b><br><a href="https://www.loughboroughestate.org.uk/">https://www.loughboroughestate.org.uk/</a> |
|                         | <ul style="list-style-type: none"><li>▪ Design, develop and maintain the website</li><li>▪ Using VerseOne CMS to manage the website</li><li>▪ Creating and editing photos, images, posters using Photoshop</li><li>▪ Creating logos, banners and buttons for websites</li><li>▪ Using HTML and CSS to design the webpages</li></ul> |  |
| <b>2016- March 2024</b> | <b>IT Support Officer at The Loughborough Estate Management Limited - Full Time</b>   |  |
|                         | <ul style="list-style-type: none"><li>▪ Using Northgate software to manage residents information</li><li>▪ Provide 1st Line IT Support to LEMB staff</li><li>▪ Setting up new users into the system</li><li>▪ Providing Northgate training to new users</li><li>▪ Setting up new users with laptops and mobile phones</li></ul>     |  |

- Installing and repairing laptops, printers and mobile phones
- Using Northgate software to manage, collect and recover rent and service charge payments
- Dealing face to face with residents proving the best service and support.
- Using Microsoft Word and Excel to develop financial reports and publications on weekly basis.
- Using Publisher and Photoshop to create posters, newsletters , forms and magazines.

**2010 – 2016 Self-Employed IT support technician (part time)**

- Installation, maintenance and repair of hardware and software.
- Installing and upgrading software packages which include operating systems.
- Visiting users at home to set up PC s and external hardware devices (printers, scanners, hubs).
- Configuring HDDs, backups and applications.
- Fixing hardware issues.
- Removing malware ,spyware and viruses.
- Configuring wireless networks.
- Recovering data from old HDDs.
- Be respectful, calm and understanding when communicating with customers.

**2015- 2016 Socired web manager (part time)**

*socired.com/sm/client*

- Designing new web content using php ,jquery and mysql.
- Implementing e-commerce payment solutions like: stripe, 2clickpay, tpv(BBVA)
- Updating information in monthly basics.
- Managing server (database, html docs,etc)
- Working with ezygold (multilevel marketing software).
- Weekly database and web site backups.
- Installation of SSL certificates.
- Managing email server.
- Working in a team to accomplish business targets
- Be polite and considerate when communicating with customers.

**2007 – 2013**

**Volunteer web manager**

**Ecuadorian Community Association (NGO)**

*www.ecuatorian.org.uk/missecuadoruk/*

- Designing web pages for different projects
- Updating information in monthly basics
- Editing photos using Photoshop
- Creating small banners and logo animations in Flash
- Working in a team to complete different projects

**Nov 2012 – Dec 2012**

**IT teacher**

**SENAMI**

- Teaching basic Computing skills to a group of adults
- Helping adults improve their understanding of IT
- Teaching Microsoft Word and Excel
- Be understanding and respectful when communicating with the students

**2010 – 2011**

**IT Voluntary Assistant**

**Royal National Institute for Blind People**

**(RNIB)**

- Providing personal IT support to blind and partially blind people
- Giving basic IT support through home visits

**OTHER INFORMATION / HOBBIES**

- I have an interest for the latest technology and like to keep updated by researching popular web pages and technology fairs.
- On my spare time I enjoy listening to all kinds of music and going to the cinema. I have an active life style as I regularly attend the gym and my favourite hobby is dancing salsa and bachata.
- Languages: I am fluent in Spanish and English.

References available upon request